

MINUTES OF SPECIAL MEETING OF THE CITY OF TOMBALL PARKS, RECREATION AND BEAUTIFICATION ADVISORY BOARD, ON **MONDAY, SEPTEMBER 15, 2003**, AT 5:30 P.M., TOMBALL CITY HALL, **CONFERENCE ROOM**, 401 MARKET STREET, TOMBALL, TEXAS, 77375

1.0 MEETING WAS CALLED TO ORDER BY VICE CHAIRMAN LESSIE UPCHURCH. OTHER MEMBERS PRESENT:

MARY HARVEY
LATRELL SHANNON
PAT BAILEY
DANE DUNAGIN

OTHERS PRESENT:

MARY COKER, ASST. CITY MANAGER
DORIS SPEER, CITY SECRETARY

1.1 LESSIE UPCHURCH OPENED THE FLOOR FOR NOMINATIONS FOR CHAIRMAN. LESSIE UPCHURCH NOMINATED DANE DUNAGIN; DANE DUNAGIN NOMINATED LESSIE UPCHURCH; AND LATRELL SHANNON NOMINATED PAT BAILEY. LESSIE UPCHURCH DECLINED THE NOMINATION. NOMINATIONS FOR CHAIR CEASED. VOTE WAS AS FOLLOWS:

LESSIE UPCHURCH	<u>DANE DUNAGIN</u>
DANE DUNAGIN	<u>PAT BAILEY</u>
MARY HARVEY	<u>PAT BAILEY</u>
LATRELL SHANNON	<u>PAT BAILEY</u>
PAT BAILEY	<u>DANE DUNAGIN</u>

PAT BAILEY WAS ELECTED AS CHAIRMAN.

2.0 NO PUBLIC COMMENTS WERE RECEIVED.

3.0 VARIOUS REPORTS AND ANNOUNCEMENTS WERE RECEIVED:

3.1 MARY COKER GAVE AN UPDATE ON THE DOWNTOWN REVITALIZATION PROJECT. CITY IS NEGOTIATING WITH RAILROAD AND AN ENVIRONMENTAL ASSESSMENT MUST BE CONDUCTED.

- 4.0 DISCUSSION WAS HELD REGARDING THE APPROVAL OF MINUTES OF SPECIAL MEETING OF JULY 7, 2003; MINUTES STAND APPROVED AS WRITTEN.

DISCUSSION/ACTION REGARDING THE FOLLOWING ITEMS:

- 5.0 NEW BUSINESS:

- 5.1 NOMINATIONS WERE CONSIDERED FOR LANDMARK, HISTORICAL, HERITAGE OR SPECIAL STATUS TREES. NOMINATIONS RECEIVED:

LESSIE UPCHURCH NOMINATED THE HERITAGE PECAN TREE ON THE TOMBALL COLLEGE CAMPUS. VOTE WAS UNANIMOUS TO AWARD HERITAGE TREE STATUS TO THE HERITAGE PECAN TREE ON THE TOMBALL COLLEGE CAMPUS; CERTIFICATE WILL BE PRESENTED DURING OCTOBER 6, 2003 CITY COUNCIL MEETING.

POSSIBLE FUTURE NOMINATIONS INCLUDE THE TREE AT TOMBALL REGIONAL HOSPITAL KNOWN AS "IRMA'S TREE" AND THE 100+ YEAR-OLD PEAR TREES ON INWOOD STREET. THESE WILL BE CONSIDERED AT A FUTURE MEETING.

- 5.2 NOMINATIONS WERE CONSIDERED FOR BEAUTIFICATION AWARDS. NOMINATIONS RECEIVED:

A. TOMBALL TRIBUNE OFFICE – 515 WEST MAIN STREET.

NOMINATION WAS WITHDRAWN AS BUILDING HAD ALREADY RECEIVED BEAUTIFICATION AWARD IN SEPTEMBER 1993.

- 5.3 NOMINATIONS WERE CONSIDERED FOR FOLLOW-UP LETTER TO FORMER RECIPIENTS OF BEAUTIFICATION AWARDS. NOMINATIONS:

A. TOMBALL REGIONAL HOSPITAL (NEW PATIENT TOWER)
B. TEXAS NATIONAL BANK – 4TH AND FINAL LETTER

CONSENSUS WAS UNANIMOUS TO ISSUE FOLLOW-UP LETTERS TO TOMBALL REGIONAL HOSPITAL AND TEXAS NATIONAL BANK.

- 5.4 CONSIDERATION WAS GIVEN TO "HOLIDAY AWARD" PROGRAM AND GUIDELINES FOR THANKSGIVING/CHRISTMAS HOLIDAY DECORATIONS, RESIDENTIAL AND COMMERCIAL. PAT BAILEY PRESENTED UPDATE ON GUIDELINES AND PROGRESS.

MOTION WAS MADE BY MARY HARVEY TO DESIGNATE DECEMBER 12 AND DECEMBER 13 AS "*TOMBALL HOLIDAY WEEKEND*" AND JOIN WITH DOWNTOWN MERCHANT ASSOCIATION'S *WASSAILFEST* AND THE TOMBALL MUSEUM'S *CANDLELIGHT TOUR*.

PARKS BOARD MEMBERS WILL MEET WITH OTHER JUDGES ON TUESDAY, DECEMBER 9, 2003 AT 5:30 P.M. TO VIEW ALL NOMINATIONS AND SELECT FINALISTS AND/OR WINNERS. PRESENTATION OF TROPHIES WILL BE MADE AT THE COUNCIL MEETING OF DECEMBER 15, 2003. NAMES OF WINNERS WILL BE PUBLISHED IN THE NEWSPAPER (S) AND ON THE CITY'S WEBSITE. NINE JUDGES WERE SELECTED:

WAYNE STOVALL OR DIANE HOLLAND, COUNCILMEMBER
PARKS BOARD MEMBERS
BRUCE HILLEGEIST, CHAMBER OF COMMERCE
KATHRYN MILLER, PhD., TOMBALL ECONOMIC DEVELOPMENT CORP.
MARY COKER, ASST. CITY MANAGER

- 5.5 DISCUSSION WAS HELD REGARDING FORMER LIBRARY SITE. MARY COKER ADVISED PARKS BOARD THAT THE COUNTY IS CURRENTLY UNWILLING TO SELL THE PROPERTY TO THE CITY. ITEM WILL BE CONSIDERED AGAIN IN JULY 2004.
- 5.6 CONSIDERATION WAS GIVEN TO TOMBALL PARKS AND RECREATION FIVE-YEAR PLAN FOR THE 2004-2005 BUDGET YEAR. PAT BAILEY PRESENTED GUIDELINE. ITEMS TO BE CONSIDERED FOR FUTURE DEVELOPMENT ARE:
- A. PHASE TWO OF THE TRIANGLE AREA NORTH OF CURRENT LITTLE LEAGUE FIELDS. DANE DUNAGIN REQUESTED THAT SYCAMORE TREE IN MIDDLE OF THE TRIANGLE BE SAVED AND USED AS SHADE FOR PROPOSED SOCCER FIELDS;
 - B. WALKING TRAILS ALONG HARRIS COUNTY FLOOD CONTROL DITCHES;
 - C. SCENIC/LANDSCAPED ENTRANCES INTO THE CITY, TO BE INSTALLED PRIOR TO THE CENTENNIAL CELEBRATION IN 2007;
 - D. DEVELOPMENT OF THE FORMER POOL SITE ON MALONE STREET, INCLUDING POSSIBLY CREATING A POCKET PARK,

WITH/WITHOUT REFURBISHING OF TENNIS COURTS, AND
OPENING RESTROOM FACILITIES TO THE PUBLIC;

- E. PROPERTY LOCATED AT LIZZIE LANE AND CHESTNUT
EXTENSION WILL BE USED FOR DETENTION, BUT COULD BE
DEVELOPED AS PARK AREA, WITH THE UNDERSTANDING
THAT WATER MAY TEMPORARILY RESTRICT ACCESS TO
PARK ON OCCASION.

BOARD MEMBERS REVIEWED THE PRICES RECEIVED REGARDING
PLACING A DOMED JUNGLE GYM IN JUERGENS PARK. CONSENSUS WAS
UNANIMOUS TO REQUEST CITY TO PROCEED WITH INSTALLING THIS
JUNGLE GYM AT JUERGENS PARK.

- 7.0 MOTION WAS MADE BY LESSIE UPCHURCH TO ADJOURN; SECOND BY MARY
HARVEY.

MOTION CARRIED UNANIMOUSLY.

MEETING ADJOURNED.

(signed) Doris J. Speer

DORIS J. SPEER, TRMC
CITY SECRETARY

(signed) Pat Bailey

PAT BAILEY
CHAIR